

CEASE AND DESIST LETTER

Sender's Name: _____

Sender's Address: _____

Sender's Phone/Email: _____

Recipient's Name: _____

Recipient's Address: _____

Recipient's Phone/Email: _____

Re: Unauthorized Use and Infringement of Intellectual Property

Dear Sir/Madam,

It has come to our attention that you are engaged in the unauthorized use, reproduction, and/or distribution of intellectual property owned and exclusively controlled by us, including but not limited to copyrights, trademarks, patents, trade secrets, and proprietary information (collectively, the "Intellectual Property"). Such unauthorized use constitutes a violation of United States intellectual property laws and is strictly prohibited.

You are hereby directed to CEASE AND DESIST all unauthorized use, reproduction, distribution, and/or display of the Intellectual Property immediately. This includes, without limitation, removal of all infringing materials from all physical and digital locations under your control.

Failure to comply with this demand may result in legal action against you, including but not limited to claims for injunctive relief, damages, attorneys' fees, and any other remedies available under applicable law. This letter does not constitute a complete statement of our rights or remedies, and nothing herein is a waiver of any rights, all of which are expressly reserved.

Please confirm in writing within 10 days of receipt of this letter that you have ceased all infringing activity and have taken appropriate steps to remove all infringing materials. If you have any questions or wish to discuss this matter, you may contact the undersigned at the address or telephone number provided above.

This letter is sent without prejudice to our rights and claims, all of which are expressly reserved.

Sincerely,

Authorized Representative Name

Title / Position

Company Name

Address

Phone / Email

SENDER'S SIGNATURE

RECIPIENT'S SIGNATURE

Signature: _____

Signature: _____

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